



FIELD TRIP DRIVER & AUTO MAINTENANCE REPORT

(Please fill out if you might be driving. We need a new form every year.)

- 1) Fill out the *Background Check* (also in this packet) and the *Auto Maintenance Report* (below).
- 2) Email us your current **AUTO INSURANCE POLICY** (NOT insurance card). Email to phyllis.cooley@siskiyouschool.org.

Please note that your auto insurance coverage must meet the requirements described below. If it doesn't, ask your insurance company to upgrade your coverage even just for the one field trip day and have them email or fax us your policy directly. The upgrade costs a few dollars and is quickly set up.

Insurance Policy Requirements to be a field trip driver:

Your insurance must meet or exceed the following minimum requirements:

- \$100,000 per person
- \$300,000 per accident for bodily injury
- \$10,000 per accident for property damage
- \$25,000 per person and \$50,000 per accident for uninsured motorist coverage
- \$15,000 per accident for personal injury protection

Name of Driver _____

Year, Make, & Model _____

Vehicle Type _____ # of Seats **NOT**
 including driver &
 front passenger _____

License Plate # _____ Odometer Reading _____

- | | | |
|--|-------------------------------|-------------------------------|
| 1. All seatbelts work properly. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Windshield wipers were replaced in last year. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. All lights inside & out work. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Parking brake holds securely. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. Condition of the brakes is good/excellent. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 6. The overall general condition of my vehicle is: | | |
| <input type="checkbox"/> Excellent | <input type="checkbox"/> Good | <input type="checkbox"/> Fair |
| <input type="checkbox"/> Poor | | |

Signature _____ Date _____